# RULES OF THE EXTRA ORDINARY GENERAL MEETING OF SHAREHOLDERS

# PT RESOURCE ALAM INDONESIA Tbk

("Company")

### I. General

This meeting is the Extra Ordinary General Meeting of Shareholders. For the smooth running of the Meeting, during the Meeting, the Meeting participants are expected not to leave the Meeting room, de-activate the voice function of the mobile phone.

## II. Meeting Date and Venue

Day/Date: Thursday, December 7, 2023

Time : 10.30 AM - finish

Venue : Anggrek 7, North Tower 6Th Floor, Sampoerna Strategic Square

Jl. Jend Sudirman Kav 45-46, Jakarta 12930

## III. Meeting Agenda

- 1. Approval of proportional distribution of shares resulting from the buyback (Treasury Stock) to shareholders.
- 2. Approval of the implementation of the MSOP Program from Shares Repurchased.
- 3. Changes of members of Board of Directors and Board of Commissioners of the Company.

## IV. Meeting Participants

- a. Meeting participants are Shareholders whose names are recorded in the Register of Shareholders of the Company on 14 November 2023 until 16.00 WIB, or their legal proxies from the Shareholders as evidenced by a valid power of attorney and other proof of identity that has been verified by the Officer. Meeting before entering the meeting room or who has given power of attorney via e-Proxy through the eASY.KSEI platform.
- b. Meeting Participants have the right to express their opinions, ask questions, provide feedback and vote in the Meeting
- c. Shareholders who attend the Meeting with the following mechanism:
  - I. Physically; or

- II. Electronically via the eASY.KSEI application
- d. The Chairman of the Meeting has the right to request that those present prove their authority to attend the Meeting, in accordance with the requirements announced in Call of Meeting.

## V. Invitation

Invitations are parties who are not shareholders who may present at the invitation of the Board of Directors and do not have the right to express opinions, give responses and/or vote at the Meeting, unless requested by the Chairman of the Meeting.

# VI. <u>Language</u>

The Meeting will be conducted in Indonesian Language.

# VII. Chairman of The Meeting

- a. In accordance with the provisions of Article 37 paragraph (2) POJK No. 15/POJKI.04/2020 concerning the Planning and Implementation of the General Meeting of Shareholders of a Public Company ("POJK 15/2020") and Article 21 paragraph (1) of the Company's Articles of Association, the Meeting is chaired by a member of the Board of Commissioners whom appointed by the Board of Commissioners.
- b. The Chairman of the Meeting is responsible for the smooth running of the Meeting and has the right to decide on the Meeting procedures that have not been regulated or have not been sufficiently regulated in this Rules.

### VIII. Meeting Quorum

Quorum provisions for all meeting agenda as stipulated in Article 24 paragraph 1 letter (a) of the Company's Articles of Association and Article 41 paragraph 1 letter (a) POJK No.15/2020, which requires the presence of shareholders or their legal proxies representing more than 1/2 (one half) of the total number of shares with valid voting rights issued by the Company.

# IX. Questions and Answers

- 1. All Meeting agendas are discussed and informed in continuity.
- 2. After discussing the Meeting agenda, the Chairman of the Meeting or the party appointed by the Chairperson of the Meeting may discuss/respond to questions, opinions, proposals or written suggestions in relation to the agenda of the

Meeting being discussed, submitted by the Shareholders or their legal proxies with the following mechanism:

- a. Those who attend the Meeting physically can submit it by raising their hand and writing on the sheet provided by the Meeting officer;
- b. Those who attend electronically can submit it through the chat feature in the "Electronic Opinions" column on the "E-Meeting Hall" screen belonging to the Shareholders or their legal proxies in the eASY.KSEI Application, by including the names of shareholders and the amount of share ownership;
- c. Questions, opinions, suggestions or advises that can be submitted must be directly related to the the discussed meeting agenda.

### X. Meeting Decision

- 1. Only the shareholders or their authorized proxies are entitled to vote.
- 2. Decision Making:
  - a) Decision making is carried out by deliberation to reach a consensus, if there are Shareholders or their Proxies who do not agree, the decision will be taken by voting.
  - b) If voting is conducted, the Chairman of the Meeting invites the Shareholders or their proxies who are present electronically to vote first, then invite those who are physically present. Voting is conducted under the following conditions:
    - 1) Electronic voting is carried out after the status "Voting for agenda item no [] has started" is shown in the flow text box. Shareholders or their authorized proxies who have not cast their votes in the agenda of the meeting, are given 3 minutes to cast their votes through their respective "E-meeting Hall" screens. If the Shareholders or their authorized proxies do not cast their votes until the given time, it will be deemed to have voted Abstain for the agenda of the meeting concerned.
    - 2) The voting for those physically present will be conducted orally, by raising their hands with the following procedure:
      - (a) Those who DO NOT AGREE and who votes ABSTAIN will be asked to raise their hand;
      - (b) Those who do not raise their hands are deemed to have agreed to the proposal.
      - (c) According to the provisions of article 47 POJK No. 15/2020 "Abstain vote is deemed to have cast the same vote as the majority of the voting shareholders."
      - (d) For the Proxy who present physically who is authorized by the Shareholders to cast a DISAGREE or ABSTAIN vote, but when the decision is made by the Chairman of the Meeting does not raise his

- hand to cast a DISAGREE or ABSTAIN vote, then they are deemed to have approved the proposal.
- (e) The votes cast by the Shareholders at the same time as the power of attorney through eASY.KSEI will also be taken into account in the voting.
- (f) The Notary will calculate the votes and announce the results of the voting.
- (g) One Share grants the right to its holder to issue one vote; if a Shareholder has more than one share, it is required to vote only once and that vote represents the whole number of the owned shares.

## XI. Closing

- a. Everything that is discussed and decided in this Meeting will be made in the form of a Minutes of the Meeting made by a Notary.
- b. For Shareholders or their proxies who come after the registration is closed by the Securities Administration Bureau, even though the Meeting has not been opened, the Shareholders or their proxies are not entitled to ask questions and cannot cast their votes.
- c. This Rules has been made by taking into account the provisions of the Company's Articles of Association and other prevailing regulations. Matters that occur during the Meeting that have not been regulated in this code of conduct, will be determined by the Chairman of the Meeting by taking into account the Company's Articles of Association and the relevant provisions of prevailing regulations.

Jakarta, 7 December 2023

**Board of Directors of the Company**